

ACCESS TO COURT RECORDS

This flyer will assist you in understanding how to access court records.

What records are considered court records?

“Court records” include any document, information, exhibit, or other documents maintained by a court in connection with a court hearing proceeding. Examples of court records are a case summary, order, decree, judgment, parenting plan, civil judgment, petitions, criminal history, or audio/video court hearing proceedings.

What kinds of records are not available to the public?

Some records are only available to the parties and may not be disclosed to the general public. Records unavailable to the general public include:

- Adoption Records
- Youth in Need of Care Records
- Custody Records
- Protection Orders
- Dissolution Records
- Paternity Records
- Youth Guardianship
- Elder and Vulnerable Adult Guardianship Records
- Elder and Vulnerable Adult Protection Orders
- HIPAA Records and Personal Information Records

Can I access court records online?

Currently, the Tribal Court does not provide access to on-line records.

How can I request my records?

- **Step 1:** Complete a Document Request Form available on the Tribal Court website at tulaliptribalcourt-nsn.gov under “Court Forms”.
- **Step 2:** Return the Document Request Form at the court window during filing hours or by email to crt-efiling@tulaliptribes-nsn.gov.

How long will it take?

All requests will require a minimum of 7 days to complete. If the case is older than one year, it can take 2 weeks. The Court Clerk will call or email you when the documents are ready for pick up.

How much does it cost?

Copies are 25¢ per page and \$15 per audio/video hearing CD.



The Tulalip Tribal Court
1855 Point Elliott Treaty

tulaliptribalcourt-nsn.gov

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