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Tulalip Tribal Court
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TULALIP TRIBAL COURT
IN AND FOR THE TULALIP INDIAN RESERVATION
TULALIP, WASHINGTON

IN RE:	**ADMINISTRATIVE ORDER 2026–06**
2027 Jury Pool	Order for Release of Employee Lists and Contact Information for the 2027 Jury Pool

Pursuant to the authority vested in the Chief Judge under Title 2.05 of the Tulalip Tribal Code (TCC) and the inherent authority of the Tulalip Tribal Court to administer and manage court operations, the following Administrative Order is entered.

WHEREAS TTC 2.05.110 requires the Tulalip Tribal Court to prepare a list of eligible jurors at least once each year; and

WHEREAS TTC 2.05.110 provides that the jury pool shall be compiled from eligible tribal members living on or near the Tulalip Reservation, residents of the Reservation, and employees of the Tulalip Tribes and its enterprises, agencies, subdivisions, and instrumentalities who satisfy the qualifications established by the Code; and

WHEREAS, the Court has the responsibility to maintain a current and representative jury pool to ensure the fair administration of justice and the efficient operation of jury trials; and

WHEREAS updated employee information is necessary for the compilation of the 2027 jury pool;

NOW, THEREFORE, IT IS HEREBY ORDERED:

1. **Employee Lists Required**

No later than **November 30, 2026**, each of the following entities shall provide to the Tulalip Tribal Court Operations Manager, or their designee, an updated list of all employees who have been **continuously employed for at least one (1) year** as of January 1, 2027:

The employee lists shall include, to the extent available:

- The Tulalip Tribal Government;
- Quil Ceda Village;
- Tulalip Resort Casino;
- Tulalip Gaming Organization;
- Tulalip Housing Department;
- Tulalip Health System;
- Tulalip Police Department;
- Tulalip Tribes' enterprises, agencies, subdivisions, and instrumentalities; and
- Any other tribal entity employing individuals eligible for jury service under TTC 2.05.110.

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2. Information to be Provided

The employee lists shall include, to the extent available:

- Full legal name;
- Date of birth;
- Mailing address;
- Physical address;
- Telephone number;
- Email address;
- Date of hire; and
- Employment status.

3. Additional Membership and Residency Information

The appropriate tribal departments must provide updated information regarding:

- Tribal members residing on or near the Tulalip Reservation; and
- Known residents of the Tulalip Reservation,

for the purposes of compiling the 2027 jury pool as required by TTC 2.05.110.

4. Confidentiality

All employee lists, membership records, residency information, and related data provided pursuant to this Order shall be maintained by the Court Operations Manager under seal and shall be used solely for jury administration purposes.

Such information shall not be disclosed except as authorized by law, court order, or as necessary for the administration of jury service.

5. Supplemental Updates

Each entity identified in Section 1 shall provide a **supplemental update** no later than **July 1, 2027**, identifying employees who have become eligible or ineligible for jury service since submission of the initial list. This requirement is consistent with the Court's ongoing obligation to maintain an updated jury pool.

6. Compliance

Failure to comply with this Administrative Order may impede the Court's statutory duty to establish and maintain a jury pool under TTC 2.05.110 and may result in further orders deemed necessary by the Court.

NOTICE

The Court Director shall provide notice of this Administrative Order by posting it at the Tulalip Tribal Court, a courtesy copy to the Board of Directors, publishing it through customary Court notification methods, and distributing it to the Office of Reservation Attorney (ORA), Tulalip Office of Public Defense (TOPD), Tulalip Office of Civil Legal Aid (TOCLA), bəda?čəɬ, Tribal Police Department, and other interested agencies.

IT IS SO ORDERED.

DATED this 5th day of October 2026.

Hon. Natasha K. Anderson
Chief Judge, TULALIP TRIBAL COURT

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